

FULL-TIME EQUIVALENT/MOBILIZATION AUGMENTEE PROGRAM

FULL-TIME EQUIVALENT (FTE)

- Purpose of FTE is to fill critical required, but not authorized AGR positions for units identified to mobilize to provide assistance prior to mobilization.
- Intended to fund **FULL-TIME** requirements up to 100%, starting at the **detachment level** up to 12 months from the mobilization date. For example, if unit has six full-time AGR requirements, with three AGR authorized, unit could bring on three additional Soldiers, commensurate with the unfilled requirements.
- Priority for fill of FTE is at the **junior enlisted** level, with few exceptions.
- The mobilization order determines the FTE funding start point.
- AGR Manager works with NGB-ARM in order to coordinate the funding.
- FTE Soldiers are expected to mob with their unit.
- **It is the Admin Officer/OIC's responsibility to ensure FTE Soldiers take their accumulated leave. NO leave can be sold at the completion of the FTE orders!**

MOBILIZATION AUGMENTEE (MOB AUG)

- The purpose of the Mobilization Augmentee Full-Time National Guard Duty - Operational Support (FTNGD-OS) program is to provide manpower during periods of mobilization, specifically to perform unit full-time support (FTS)/rear detachment functions for those units requiring additional FTS due to the Global War On Terrorism (GWOT).
- MOB AUG Soldiers are **substitutes** for AGR Soldiers who have been mobilized.
- Number of MOB AUG Soldiers allowed is based on the AGR mobilization savings at a 3:1 ratio calculation for unit positions and 1:1 ratio fill for recruiting unit positions. For example, if a unit (other than recruiting) had three AGR Soldiers mobilize, then that unit could have one MOB AUG Soldier.
- Priority for fill of MOB AUG Soldiers is at the **junior enlisted** level.
- MOB AUG Soldiers may be brought on 30 days prior to a unit's mobilization date. If a unit's mob date is 1 August, then the MOB AUG Soldier could be placed on orders 2 July.
- MOB AUG Soldiers may be required to attend AT and/or IDT with their unit of assignment. If required, travel orders will be issued.
- **It is the Admin Officer/OIC's responsibility to ensure MOB AUG Soldiers take their accumulated leave. NO leave can be sold at the completion of the MOB AUG orders!**

FILLING FTE/MOB AUG POSITIONS

- It is imperative the Admin Officer/OIC coordinate with JFH-MS-HRM on filling FTE/MOB AUG positions.
- **Eligibility requirements for FTE and MOB AUG duty are the same.**
- ARNG Form 1058-R (July 2002) will be used to apply for FTE or MOB AUG positions. Applicant's unit of assignment is responsible for ensuring **ALL** qualifications and restrictions are met prior to signing block 19 of ARNG Form 1058R. Original copy of 1058R is required. Legible copies of all other forms are acceptable, no fax copies will be accepted. Application packets must be submitted through parent unit and FTE/MOB AUG chain of command to JFH-MS-HRM. Incomplete packets will not be accepted.
- All FTE/MOB AUG requests for fill are subject to funding constraints and approval by JFH-MS-HRM.
- Applicants will not be ordered to FTE or MOB AUG if duty will place them in a Sanctuary Status (18 years Active Federal Service (AFS). Active Federal Service (AFS) is the same as Active Duty Time. This means any day a Soldier is on military orders. This includes AT, ADT, ADSW, mobilized time, and any previous FTNGDSW. It is calculated at the rate of 365 points (days) for a year.
- Applicants will not be ordered to FTE or MOB AUG if duty will place them in a Severance Pay Status. Severance pay is due to any Soldier that has six years of continuous Active Federal Service without a 31 day break in service.
- Applicant's duty location must be within 50 miles from their HOR address.
- Applicants cannot be Federal Technicians.
- Applicants must be fully deployable.
- Applicants cannot be flagged.
- Applicants must meet height/weight requirements.
- Applicants must meet APFT standards.
- Applicants must have a valid/current Physical Health Assessment (PHA).
- Applicants cannot be on a temporary profile.
- Applicants must have a valid HIV test (within two years). Applicants, at their own expense, may obtain test from Health Department.
- Applicants must have two years remaining on current ETS.
- Applicants must provide copy of RPAS / RPAM / PQR.
- Female applicants must take pregnancy test within 15 days of start date and provide copy. Pregnancy is a disqualifying factor.

FILLING FTE/MOB AUG POSITIONS continued...

- FTE/MOB AUG information/applications found on the Human Resources Website under Job Announcements.
- Upon the Admin Officer/OIC's request, JFH-MS-HRM will post the FTE/MOB AUG announcements on the Human Resources website.
- Once FTE/MOB AUG packets are received by JFH-MS-HRM, they will be screened for completeness and forwarded to the Admin Officer/OIC. The Admin Officer/OIC has the prerogative to choose the best candidates from those who submit packets. JFH-MS-HRM recommends the Admin Officer/OIC conduct a hiring board. However, this is not required.
- JFH-MS-HRM inputs orders for FTE and MOB AUG. Soldiers will not be placed on duty until orders are received.
- FTE/MOB AUG orders are continuous and may not be broken.
- FTE or MOB AUG Soldier's duty must be appropriate for their rank.
- FTE/MOB AUG Soldiers are not entitled to Per Diem, unless specifically authorized by JFH-MS-HRM.
- FTE/MOB AUG Soldiers are not entitled to PCS allowances.
- Soldiers may request a voluntary early release in writing from FTE or MOB AUG duty. Soldiers must submit their request through their FTE or MOB AUG chain of command.
- Soldiers performing FTE or MOB AUG duty may be released involuntarily at any time. Soldiers will be notified from the Admin Officer/OIC in writing with release date specified. Whenever possible, Soldiers should receive notification a minimum of 15 calendar days from their release date.
- Admin Officers/OICs will utilize the Leave Control System located at **<https://ftsmcs.ngb.army.mil/LeaveLog/Default.aspx>** for their FTE or MOB AUG Soldiers. FTE and MOB AUG Soldiers will request leave using the Leave Control System. Upon the conclusion of their leave, Admin Officers/OICs will print out in hard copy the leave forms and submit to USPFO, JFH-MS-J8 on a transmittal for processing. The leave for FTE or MOB AUG Soldiers cannot be automatically processed by DFAS using the Leave Control System.